Review Period: 5/11/2023-2024

Value Added Projects:

* Personnel:
  + Training Sarah
  + Training Anas where needed
* Sage/JESS:
  + Filled out CXXR BOM in SAGE 2021
  + Filled out FWCD BOM in SAGE 2021
  + Pushed Price Increase for Q1 2024
* Operations:
  + Modeled automatic loop stitching water piping to allow for Counter Current Flow in all modes
  + Updated ECR and ECN Programs to revamp Processes
  + Created Line Call Program and integrated it with the ECR Process
  + Facilitated ETL Testing on the air cooled Units
* Applications/Sales:
  + Modified the automated program for generating job follow-up emails to include unit types where possible
  + Created Customer Heat Pump P&IDs for all available configurations
* Work Instructions:
  + Created:
    - How to Process a New Order
    - Preparing a Work Order
    - Prepare a Special for Release
    - Check a BOM for Release
  + Updated:
    - Entering a Sales Order (added deleting old S/O and filling in checklists)
    - Creating a Work Order (minor change)
    - Releasing a Work Order (minor change)
* IT:
  + Installed SDWAN for Modine IT Integration
  + Set up Personal computers for Remote users
  + Assisted in IT integration with Modine
* Misc.:
  + TBD

Current Projects:

1. Updating WOPO and project list with current projects
2. ACC Component Definition
3. Population Sage Configurations
4. Transformer Sizing
5. SPP Panel BOMs
6. JESS Upgrades
7. Sales Training (Tom and Paulo)
8. Update Follow up email program to include the type of unit in the email body
9. Build approval process into PDM
10. Program to create and setup job folders

Future Projects:

1. Drawing list for all units including water piping
2. Program to pull drawings into job folders
3. Better document control for programs
4. Points List for ACCX and building that into JESS
5. Nameplate Generator
6. FWCD Sound Cabinet Corrections
7. Solidworks and Sage Integration
8. Model Shop